

**Prescott Area  
Wildland/Urban Interface Commission  
Minutes  
February 5, 2015**

**Participants:** Bill Brye, Peg Travers, Lois Hoskinson, Bob Betts, Soren Fleming, David Bowden, Jeff Phillips, Marty Trembly, Douglas Stefanko, Sean Kauffman, Craig Brown, Shirley Howell, Roger Swenson, Paul Beck, Ted Ralston, Mary Ann Clark, Jerry Borgelt, Kurt Wetzstein, Sarah Tomsy, Dennis Light, Loren Bykerk, Ken Murray, Rick Chase, Ken Karkula, Darrell Willis, Ben Roche', Paul Mazade, Jeff Schalau, Cynthia Gentle, Jeff Polacek, Hugh Vallely, Russ Shumate, Cindi Miner, Al West, Betty Higgins, Ginny Shugars, John Beddow, Leigh Cosby, Linn Lisbona

**Recorder:** Seleatha Mendibles

**1. Call to Order/Introductions**

Meeting was called to order and introductions were made.

**2. Approval of Minutes**

Minutes were approved.

**3. Financial Report**

• **Treasurer's Report- Shirley Howell**

December 29, 2014 Starting Checkbook Balance	\$	67,672.87
Credits/Deposits	\$	600.00
Debits/Expenses	\$	41,615.59
Ending Bank Balance	\$	26,657.28
Pending Balance	\$	172.50
Checkbook Balance	\$	26,484.40
Actual Operational Monies	\$	9,541.38

January 30, 2015 Starting Checkbook Balance	\$	26,657.28
Credits/Deposits	\$	9,883.35
Debits/Expenses	\$	8,340.40
Ending Bank Balance	\$	28,200.73
Pending Balance	\$	8,550.06
Checkbook Balance	\$	19,650.67
Actual Operational Monies	\$	9,508.07

**4. Agency Activity Reports**

**PFD-** There were 12 new home inspections, 10 in the interface. Work at Camp Yavapines is complete, crews are now working at UCYC. New home building codes have been updated to include a firewise component. A wildfire assessment course is being offered on Feb 7-8 in Sedona.

**CYFD-** Six property assessments in Williamson Valley were completed.

**Chino Fire-** Thank you to PAWUIC for providing firewise signs for the communities. They will be in place by the first part of March.

**PNF-** There hasn't been any prescribed fire activity, but pile burning in the Dearing Park and Highland Pines area will begin soon. Seasonal hiring is beginning with an April start date. The

basin ops drill is scheduled for April 7-8 in the Groom Creek area. PAWUIC members are invited to attend. Jason will provide additional One Less Spark flyers at the next meeting. In Timber, the Spence Basin timber sale (400 acres) is about a third of the way done. It is expected to be finished by April 1. A hand thinning project in Thumb Butte is complete.

**ASFD-** Fuels mitigation project is starting in the Mayer and Wilhoit areas. Crews will also be in Yavapai Hills.

## 5. Task Force Reports

- **Jeff Schalau U of A/Yavapai County Cooperative Extension-** Continuing to search for funding opportunities and assisting with the group as time permits.
- **Tony Sciacca – Wildfire Academy-** Not present, Wildfire Academy is scheduled for March 8-13.

## 6. Old Business

- **Grant Submission Update SFA 12-102** Complete and closed. PAWUIC reported 45 acres and CYFD/PFD exceed the goal by 200 acres. Reimbursements are expected in 90-120 days.
  - Last submission sent in January 29<sup>th</sup>
  - Final report sent in January 29<sup>th</sup>
- **WFHF 2014- Shirley Howell- Outer Prescott Basin Fuels Mitigations- Awarded (Walker, Ponderosa Park, Prescott Summit, and PAWUIC)**
  - First submission sent in on January 29<sup>th</sup> for 15 acres.
  - Reminder- Essential to contact PAWUIC prior to having work done.

## 7. New Business

- **EFT fees disallowed on grant reimbursements**  
Electronic bank fees are not reimbursable. Grant monies are for mitigation work only.
- **Excerpts from the Executive Board Meeting**
  - Acknowledgement of The Prescott Frontier Days Organization and J.C. Trujillo, the General Manager for allowing the PAWUIC organization the continued use of the Freeman building free of charge.
  - Formation of subcommittees- To foster relationships between communities and agencies.
    - Firewise Community Coordinator is Judy Toth. She will work with Emergency management and other agencies. Goals include adding 5 new firewise communities in 2015, and building capacity for community assessments. Let Lois know if there are people in the communities who are already certified.
    - Marketing/public education- Will be in charge of outreaching and raising awareness of the organization and what it does.
    - Finance committee- Will work with the Treasurer on mapping out a 5 year plan of spending. It's important for PAWUIC to be less dependent on grant monies.
    - Fundraising committee- See above note about PAWUIC being less dependent on grants.
  - Questionnaire – Feedback is essential for growth. Should have a survey ready to send out next month.
- **Firewise Communities- Updates, Activities**
- **Outstanding certification renewals-** There are still 2 communities needing to renew. Contact Lois if you need assistance with this process.
- **Assessor certification registration with PAWUIC**

**Prescott Summit-** 6.2 acres of canyon work is complete. Arrow fire, PFD, ASFD were instrumental in this work being done. This has been a 2 year process and thankful for all the assistance. Joanna Dodder wrote a great article for the Daily Courier. Mitigating undeveloped properties is the next large project for the community.

**Kingswood-** Invited to tour and assess Prescott Canyon Estates. This community is located just down from Lowes and in need of a lot of mitigation work. Arrow fire is also working on this project.

**Rancho Vista Hills-** Will get back to mitigation work in February and March. About 60% of the 200 properties are complete.

**Foothills-** Issued a donation challenge to all the firewise communities. Firewise day is scheduled for 3/28.

**Vista Del Cero-** 45/61 properties have been mitigated. Activity and interest has slowed considerably.

- **Announcements**

**ASFD-** The previous AZ State Forester has retired. Governor Ducey appointed Jeff Whitney to the post.

**Earth Day-** The commission voted to participate with Open Space Alliance during Earth Day. Volunteers and sponsors are essential.

**Facebook/Website-** Mary Ann reminded the members of the password to access the roster. Please submit community updates and photos to Lois.

**Defensible space signs should be in place within the next 60 day.**

- **Adjournment-** Meeting adjourned at 7:55 a.m.

**Note:** Our next regular meeting is scheduled for Thursday, March 5<sup>th</sup> at 7:00 a.m.